

## EIT Scrutiny Review

## Building Asset Project Plan

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<b>KEY TASK/MILESTONES</b>	<b>DETAILS/ACTIVITIES</b>	<b>DATE</b>	<b>RESPONSIBILITY</b>
<b>Scoping of Review Draft Project Plan</b>	Research Informal Discussions	<b>7<sup>th</sup> October 2010</b>	Scrutiny Officer/ Link Officers/ Chairs and Vice Chairs
<b>Select Committee Agree Scope and Project Plan</b>	Formal meeting to agree scope and project plan	<b>19<sup>th</sup> October 2010</b>	Executive Scrutiny Committee
<b>Communications / Publicity of Review</b>			Lead Officer Scrutiny Officer Press and PR
<b>Stages 1 and 2: Obtaining Evidence Baseline/Challenge</b>	Submission of evidence in response to key questions Select Committee conduct challenge and identify further information requirements	<b>14<sup>th</sup> December 2010</b>	Executive Scrutiny Committee
<b>Stage 3: Identify opportunities for EIT</b>  <b>Stage 4: Review Options/ Agree way forward</b>  <b>Consideration of Report by Executive Scrutiny Committee</b>	Submission of evidence in response to key questions  Select Committee consider and challenge options for EIT  Presentation of report by Chair	<b>8<sup>th</sup> February 2011</b>	Executive Scrutiny Committee

<b>Report to Cabinet</b>	Presentation of report by Chair	<b>17<sup>th</sup> March 2011</b>	Cabinet
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